

GENERAL EXTENSION DIVISION • CIVIL DEFENSE PROGRAM
CLAY SCHOOL • 2012 FOURTH STREET SOUTH • MINNEAPOLIS, MINNESOTA 55404
PHONE 373-4850, 373-4851 • AREA CODE 612

April 13, 1967

STATINTL

████████████████████ Chief
Presentation Staff
Office of Current Intelligence
Central Intelligence Agency
Washington, D.C.

Dear ██████████ STATINTL

Although I assume you will be traveling on a tax exempt fare basis when you come to Minneapolis to participate in our industrial conference, I am enclosing a tax exemption certificate for your convenience.

The university is limited to reimbursing for the basic fare only and cannot reimburse for taxes imposed on plane and train fare.

If you plan on using slide or film projectors, will you let me know the type of equipment you would like to have at your earliest convenience, so that I may be sure you will not be disappointed. If it is immaterial to you whether to use an overhead projector or a 2 by 2 slide projector, may I suggest that you use the slide projector. We will be glad to supply a competent operator for either projector, but I believe a 2 by 2 slide projector will work more effectively in the room in which you will be lecturing.

As Col. Elliot told you we are all looking forward to having you with us and deeply appreciate your acceptance.

Sincerely,


R. Kay Humphrey
Assistant Director